

This guide is to assist you in making your moving and vacating process as stress free as possible.

CLEANING CHECKLIST

Follow the checklist to maximise your bond refund

General	<input type="checkbox"/>	Vacuum all sliding door tracks and clean tracks.
	<input type="checkbox"/>	Sweep or mop all non carpeted floors, removing any marks.
	<input type="checkbox"/>	Clean carpets by registered Carpet Cleaner to Australian Standard. Supply paid invoice copy.
	<input type="checkbox"/>	Fumigate for Fleas - by registered Pest Company, if pets were kept at property. Supply paid invoice copy which specifies service details.
	<input type="checkbox"/>	Clean light fittings - gently remove light fittings and wipe out dead bugs.
	<input type="checkbox"/>	Clean marks off walls and light switches.
	<input type="checkbox"/>	Remove all dust from skirting boards, window frames, window sills, above cupboards, picture rails, architraves and both sides of all doors, all other fittings etc
	<input type="checkbox"/>	Clean curtains and blinds. Refer to Agent for method advice.
	<input type="checkbox"/>	Remove all cobwebs and insect marks and nests.
Kitchen	<input type="checkbox"/>	Clean inside and outside of all cupboards and doors.
	<input type="checkbox"/>	Clean inside, outside and around stove.
	<input type="checkbox"/>	Clean inside and outside of oven, griller, doors, trays, racks, glass.
	<input type="checkbox"/>	Clean inside, outside and behind refrigerator and dishwasher / space.
	<input type="checkbox"/>	Clean sink, especially drain holes, drainers and tap ware.
	<input type="checkbox"/>	Range hood exhaust and filter -filter can be removed and cleaned.
Bathroom	<input type="checkbox"/>	Clean all walls, floors, mirrors and windows and window tracks.
	<input type="checkbox"/>	Inside and outside all cupboards and drawers.
	<input type="checkbox"/>	Clean toilet, bath, shower recess, remove built up soap residue on tiles and shower screens, clean sink and all tap ware, towel rails.
	<input type="checkbox"/>	Clean in wardrobes, shelves, drawers and mirrored doors. Remove scuff marks.
	<input type="checkbox"/>	Shower curtain washed with bleach or replaced if applicable.
Laundry	<input type="checkbox"/>	Clean behind washing machine space. Clean equipment and filters if applicable.
	<input type="checkbox"/>	Clean inside, outside and behind dryer. Remove lint.
	<input type="checkbox"/>	Clean inside, outside and around laundry tub, cabinets, shelves, drawers, tap ware.
	<input type="checkbox"/>	Clean all walls and floors, ceiling.
Verandah, Decks, Outdoor Areas	<input type="checkbox"/>	Sweep and mop, clean railings, glass, and light fittings.
	<input type="checkbox"/>	Remove all cobwebs etc.
Garage, Carport, Driveway	<input type="checkbox"/>	Sweep out and remove any oil residue from concrete, pavers, paths, driveways.
	<input type="checkbox"/>	Empty Council bins and place bins out on footpath for next collection.
	<input type="checkbox"/>	Close and lock garage door, if applicable.
Gardens and Lawns, Pool	<input type="checkbox"/>	Mow lawn, trim all edges, weed gardens, general garden tidy, remove all rubbish.
	<input type="checkbox"/>	Return pool to condition as per condition report at start of the tenancy and supply Pool Test report to Agent – Report to be completed on the end of tenancy date.
If Furnished	<input type="checkbox"/>	Ensure all items are clean and are located in original rooms as per Inventory list.